

Contract for *A Formal Affair* Wedding at CHM

General Description: *This is a contract for a wedding ceremony of 50 persons, including the bride and groom, only 14 of which will be staying at the Mansion, the rest being outside guests invited to join the wedding ceremony. Price as stated reflects one weekend night but it could easily include two or several nights by simply adding in the cost of all the rooms of the Mansion for each additional night. Though not included in the price, we suggest that the bride book the night before the wedding so she will have a room to begin getting herself ready for the wedding the following day. We will procure group rates for lodging for all guests not able to stay at the Mansion.*

Thank you for choosing the Mansion for your wedding. We will endeavor in every way to make your wedding here a beautiful experience, stress free, and awash with unforgettable memories.

Cost: \$18,072 (Summer Weekend Wedding--other seasons and weekdays are less)

Reservation Deposit: Wedding deposit requirement will be \$3,000 by check or cash to be paid at time of booking.

Other Payments: All other projected costs will be due 45 days before the wedding. Any remaining balance for incidentals such as alcohol and beverages will be due at check out.

Services included in contract:

- Full service wedding coordinator.
- Decoration of dining room and tables including table settings, linens, centerpieces, and room décor.
- Flower package of Bouquets and Boutonnieres for:
 - Bride and Maid of Honor.
 - 3-Bridesmaids.
 - Groom and Best Man.
 - 3-Groomsmen.
 - 4-Parents; 1-Flower girl; 1-Ring bearer
 - Extra charge for flowers during the season of Valentine's Day and Mother's Day.
 - Extra charge for special order flowers.
- Photography by Andrea Starr—9 hours on-site.
- Wedding officiant.
- Professional Hair and Makeup services for Bride, "Wedded Bliss" package.
- Harpist or Pianist playing background music during ceremony.
- DJ and Sound System.
- Food catering services include:
 - Champagne and appetizer reception after the wedding.
 - Seven course formal dinner for 50 people.
 - Wine pairings for 50 persons.
 - Three-tiered wedding cake professionally made to your specifications.
- Wedding toast of champagne or sparkling cider.
- One luxurious night stay at the Mansion for the seven couples staying at the Mansion
- AND of course, a delicious breakfast for all fourteen Mansion guests.

Extra persons (more than 2 per room): Depending upon the circumstances and tastes of your guests, we may be able to accommodate 2-3 more guests staying at the Mansion at the rate of \$39 per person per day with breakfast included.

Children staying at the Mansion: The normal policy regarding children at the Mansion is “No children under 18.” But this is a wedding and such a service could likely involve some children. The owners of Cameo Heights Mansion love children but the Mansion is not very kid-proof as it was built to host romantic retreats, not family reunions. We expect that you will provide a chaperone for your children at all times. Any incidental damage from whatever cause, including damage by children, or other causes will be covered by the *damage deposit*. For purposes of this contract, anytime children staying in a room make it more than 2 persons, they will be considered “*extra persons*” in terms of pricing their overnight stay.

Food Catering: We reserve the right to provide all food catering services at the Mansion. Wedding night dinner is included in this package and breakfasts are complimentary to those staying at the Mansion. You are welcome to invite outside guests not staying at the Mansion to come in for breakfast at the rate of \$20 per person. Non-alcoholic and alcoholic beverages may be purchased on a cash bar or account basis. The on-site restaurant will be closed for public reservations and serve exclusively the private needs of the wedding party.

Minimum restaurant fees: Should you plan on staying extra nights and want to continue having exclusive restaurant service, the following conditions pertain:

- Minimum restaurant fees for exclusive weekday weddings are: \$1600
- Minimum restaurant fees for exclusive weekend weddings are: \$2200
- (On your wedding day, dining services for the 50 wedding guests will easily surpass this minimum, but on successive days, extra persons joining those staying at the Mansion for dinner, will contribute to reaching this minimum restaurant fee.)

Alcohol Policy: For any group use of the Mansion, we do not allow alcohol to be brought on premise during any of the days of your group’s stay. We have a resale wine and beer permit and because of our liability with the state, we must responsibly sell and distribute all alcohol that is consumed on the property during all days of any group event which includes weddings, family parties, or any other exclusive group use of the Mansion. We invite you to choose from our great selection of outstanding local wines and beers.

Since we are a licensed public facility and lack the license for the sale of spirits, we are also under obligation to see that no hard alcohol is served or consumed at any time in the Mansion in any public area. Since groups tend to share their stuff with others in their group, we therefore find it necessary to say definitively that in group events, there will be NO alcohol brought into the Mansion...period. This applies to all wine, beer, and spirits.

As required by state law, alcohol service will be limited and controlled. All of the wedding guests will be your responsibility as well as ours. No guest will knowingly be over-served.

Cancellation: You may cancel all arrangements and receive a full refund of your initial deposit up to sixty days before the wedding less a cancellation fee of \$1000. Any cancellation after that will result in a forfeit of your deposit and you will also be responsible for any professional services such as

photographer, floral, or equipment rental costs which we are not able to cancel, return, or be refunded upon.

Damage Deposit: You will be responsible for any and all damage that may occur incidental to this wedding package. This will be secured through a damage deposit of \$2000 paid by check 30 days before the wedding event. This damage deposit in the form of a check will not be deposited unless needed. Following cleanup after the wedding, any fees or expenses incurred for professional cleaning to remove stains on carpets, bedding, etc. or the replacement of broken or damaged items not related to normal wear and tear will be charged against the damage deposit by depositing the check and refunding the balance. If no unusual damage is detected (like in all previous weddings at the Mansion) it will be returned un-cancelled to the name and address on the damage deposit check.

Please Date and Sign: By your signature, you are indicating that you agree with and are willing to abide by all the conditions and terms of this contract.

Date

J Alan or Deanne Fielding

Name of financially responsible wedding guest and their signature

Please Note: This is the basic standard contract. Deletions or additions to this package will be handled on a wedding by wedding basis. After you meet with our wedding coordinator and work out the details, you may expect to receive a specific detailed price-adjusted contract that matches your plans for a perfect wedding. That specific detailed contract is the one you will be asked to sign. Any changes to that specific contract will be by signed work order with the understanding that there may be additional costs for deletions since we may have already made arrangements that cost us time and money.