

## Contract for *An Elegant Affair* Wedding at CHM

**General Description:** *An Afternoon wedding on Tuesday, Wednesday or Thursday where up to 30 members of the wedding party, not including the bride and groom, are here by invitation but are not staying at the Mansion. This contract includes a two night package for one suite so the bride has a place to prepare on the day of the wedding and a honeymoon suite after the wedding.*

*The wedding ceremony takes place between 1:00PM and 2:00PM either an outside yard setting or inside the Mansion. Gourmet luncheon services, cake cutting and champagne toasting follow the wedding. By 4:30, all wedding services are finished and the wedding party will have departed except for the bride and groom who are honeymooning in the same bridal suite occupied the night before.*

*Thank you for choosing the Mansion for your wedding. We will endeavor in every way to make your wedding here a beautiful experience, stress free, and awash with unforgettable memories.*

**Cost: \$9,080 (Summer Weekday Wedding--other seasons are less)**

**Reservation Deposit:** Wedding deposit requirement will be \$1,500 by check or cash to be paid at time of booking.

**Other Payments:** Other projected costs will be due 45 days before the wedding. Any remaining balance for incidentals such as alcohol and beverages will be due at check out.

### **Services included in contract:**

- Full service wedding coordinator.
- Decoration of dining room and tables including table settings, linens, centerpieces, and room décor.
- Flower package of Bouquets and Boutonnieres for:
  - Bride and Maid of Honor.
  - 3 Bridesmaids.
  - Groom and Best Man.
  - 3 Groomsmen
  - 4-Parents; 1-Flower girl; 1-Ring bearer
  - Extra charge for flowers during the season of Valentine's Day and Mother's Day.
  - Extra charge for special order flowers.
- Photography by Andrea Starr—7 hours on-site.
- Wedding officiant.
- Professional Hair and Makeup services for Bride, “Wedded Bliss” package.
- Harpist or Pianist playing background music during ceremony.
- Three-Tiered wedding cake professionally made to your specifications.
- Food catering services include:
  - Wedding Toast of champagne or sparkling cider for 32.
  - Luncheon for 32.
  - Wedding cake cutting and service
  - Breakfast every morning for those staying over at the Mansion

- Two nights in one suite at the Mansion. Other guests may, of course, also stay at the Mansion but this package only includes one suite for two nights.

**Extra persons:** We can seat only 32 persons in our main dining room. Other guests would have to be seated in a second dining room. Should you decide to do that, you may request permission to invite up to 18 more people to attend the wedding ceremony and dinner at an additional cost of \$109 per guest which includes table decorating fees. You will provide a final count of attending guests by 30 days prior to your wedding event after which, even if guests do not arrive, the charges will remain the same.

**Children staying at the Mansion:** The normal policy regarding children at the Mansion is “No children under 18.” But this is a wedding and such a service could likely involve some children. Then owners of Cameo Heights Mansion love children but the Mansion is not very kid-proof as it was built to host romantic retreats, not family reunions. We trust you will provide a chaperone for your children at all times. Any incidental damage occurring due to children or other causes will be covered by the *damage deposit*. For purposes of this contract, anytime children staying in a room make it more than 2 persons, they will be considered “*extra persons*” in terms of pricing their overnight stay.

**Food Catering:** We reserve the right to exclusively provide all food catering services at the Mansion. A wedding luncheon is included in this package. Breakfasts are complimentary to anyone staying at Cameo Heights Mansion. Additional breakfasts for outside guests returning for breakfast are \$20 per person. Non-alcoholic and alcoholic beverages may be purchased on a cash bar or account basis.

**Alcohol Policy:** For any group use of the Mansion, we do not allow alcohol to be brought on premise during any of the days of your group’s stay. We have a resale wine and beer permit and because of our liability with the state, we must responsibly sell and distribute all alcohol that is consumed on the property during all days of any group event which includes weddings, family parties, or any other exclusive group use of the Mansion. We invite you to choose from our great selection of outstanding local wines and beers.

Since we are a licensed public facility and lack the license for the sale of spirits, we are also under obligation to see that no hard alcohol is served or consumed at any time in the Mansion in any public area. Since groups tend to share their stuff with others in their group, we therefore find it necessary to say definitively that in group events, there will be NO alcohol brought into the Mansion...period. This applies to all wine, beer, and spirits.

As required by state law, alcohol service will be limited and controlled. All of the wedding guests will be your responsibility as well as ours. No guest will knowledgeably be over-served.

**Damage Deposit:** You will be responsible for any and all damage that may occur incidental to this wedding package. This will be secured through a damage deposit of \$2000 paid by check 30 days before the wedding event. This damage deposit in the form of a check will not be deposited unless needed. Following cleanup after the wedding, any fees or expenses incurred for professional cleaning to remove stains on carpets, bedding, etc. or the replacement of broken or damaged items not related to normal wear and tear will be charged against the damage deposit by depositing the check and refunding the balance. If no unusual damage is detected (like in all previous weddings at the Mansion) it will be returned un-cancelled to the name and address on the damage deposit check.

**Cancellation** You may cancel all arrangements and receive a full refund of your initial deposit up to sixty days before the wedding less a cancellation fee of \$250. Any cancellation after that will result in a forfeit of your deposit. You will also be responsible for any professional services, food, beverage, floral, or equipment rental costs which we are not able to cancel, return, or be refunded upon.

**Please Date and Sign:** By your signature, you are indicated that you agree with and are willing to abide by all the conditions and terms of this contract.

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Date

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J Alan or Deanne Fielding

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Name of financially responsible wedding guest and their signature

*Please Note: This is the basic standard contract. Deletions or additions to this package will be handled on a wedding by wedding basis. After you meet with our wedding coordinator and work out the details, you may expect to receive a specific detailed price-adjusted contract that matches your plans for a perfect wedding. That specific detailed contract is the one you will be asked to sign. Any changes to that specific contract will be by signed work order with the understanding that there may be additional costs for deletions since we may have already made arrangements that cost us time and money.*