



Contract for *A Private Affair* Wedding at CHM

General Description: 14 person wedding party, all of which are staying at the Mansion. The price, as stated here, reflects one weekend night but it could easily include two or several nights by simply adding in the cost of all the rooms of the Mansion for each additional night.

Thank you for choosing the Mansion for your wedding. We will endeavor in every way to make your wedding here a beautiful experience, stress free, and awash with unforgettable memories.

Cost: \$9,137

Total Cost with gratuity, taxes, and fees: \$11,200

Reservation Deposit: The deposit requirement is a non-refundable payment of \$2000 by check or cash to be paid at time of booking.

Other Payments: All other projected costs will be due 45 days before the wedding. Any remaining balance for incidentals such as alcohol and beverages will be charged against the credit card on file at the time of purchase or consumption with a final settlement no later than during checkout.

Services included in contract:

- Full service wedding coordinator.
- Decoration of dining room and tables including table settings, linens, centerpieces, and room décor.
- Flower package of Bouquets and Boutonnieres for:
 - Bride Bouquet and Groom's boutonier.
 - Extra charge for flowers during the season of Valentine's Day and Mother's Day.
 - Extra charge for special order flowers.
- Photography by Barrett Brown—6 hours onsite; includes gallery/digital files of images.
- Wedding officiant.
- "From This Day Forward" package of hair, makeup, polish on nails and toes, with free trial for bride.
- Food catering services include:
 - Wedding Toast of champagne or sparkling cider.
 - Appetizers after the wedding.
 - Seven course formal dinner.
 - Wine pairings.
 - Two-Tiered wedding cake professionally made to your specifications.
- AND of course, a delicious breakfast for all fourteen Mansion guests.
- Exclusive reservation of all suites at the Cameo Heights Mansion on a weekday night (Monday – Thursday)--one suite for each of the seven couples.

Extra persons: You have permission to invite extra guests to participate in the above listed services with all the wedding party, namely, the table décor, dining, wine pairing, appetizers, and wedding cake at \$198 per guest,



plus tax, gratuity or service fees, excepting that they will not be overnight guests of the Mansion. Payment for these additional persons will be included in your final 45 day out payment. Depending upon the circumstances and tastes of your guests, we may also be able to accommodate 2-3 more guests staying at the Mansion with breakfast included at the additional lodging rate of \$39 per person per day besides the \$198 per guest fee to participate in the wedding party. You will provide a final count of invited guests 45 days prior to your wedding event. Any cancellations of persons after that between 30 days and 10 days out, will prompt a refund credit of \$95 per person, after which, even if guests do not arrive, the charges will remain the same.

Children staying at the Mansion: The normal policy regarding children at the Mansion is “No children under 18.” But this is a wedding and such a service could likely involve some children. The owners of Cameo Heights Mansion love children but the Mansion is not very kid-proof as it was built to host romantic retreats, not family reunions. We trust you will provide a chaperone for your children at all times. Any incidental damage occurring due to children or other causes will be covered by the *damage deposit*. For purposes of this contract, anytime children staying in a room make it more than 2 persons, they will be considered “*extra persons*” in terms of pricing their overnight stay.

Food Catering: We reserve the right to provide all food catering services at the Mansion. Wedding night dinner is included in this package and breakfasts are complimentary to those staying at the Mansion. You are welcome to invite outside guests not staying at the Mansion to come in for breakfast at the rate of \$25 per person. Non-alcoholic and alcoholic beverages may be purchased on a cash bar or account basis. The on-site restaurant will be closed for public reservations and serve exclusively the private needs of the wedding party.

Minimum restaurant fees: We plan to shut down our public restaurant for your wedding. Therefore the following conditions pertain:

- Minimum restaurant fees for exclusive weekday weddings are: \$1600 (This is the approximately the cost of the catered services included in this contract, thus no extra cost.)
- Minimum restaurant fees for exclusive weekend weddings are: \$2200.

Alcohol Policy: For any group use of the Mansion, we do not allow alcohol to be brought on premise during any of the days of your group’s stay. We have a resale wine and beer permit and because of our liability with the state, we must responsibly sell and distribute all alcohol that is consumed on the property during all days of any group event which includes weddings, family parties, or any other exclusive group use of the Mansion. We invite you to choose from our great selection of outstanding local wines and beers.

Since we are a licensed public facility and lack the license for the sale of spirits, we are also under obligation to see that no hard alcohol is served or consumed at any time in the Mansion in any public area. Since groups tend to share their stuff with others in their group, we therefore find it necessary to say definitively that in group events, there will be NO alcohol brought into the Mansion...period. This applies to all wine, beer, and spirits.

As required by state law, alcohol service will be limited and controlled. All of the wedding guests will be your responsibility as well as ours. No guest will knowledgeably be over-served.

Damage Deposit: You will be responsible for any and all damage that may occur incidental to this wedding package. This will be secured through a damage deposit of \$2000 paid at the same time as the 45 day-out final payment. This damage deposit in the form of a check will not be deposited but held by us. Following cleanup after the wedding, any fees or expenses incurred for professional cleaning to remove stains on carpets, bedding,



etc. or the replacement of broken or damaged items not related to normal wear and tear will be charged against the damage deposit by depositing the check and refunding the balance. If no unusual damage is detected (like in all previous weddings at the Mansion) it will be returned un-cancelled to the name and address on the damage deposit check provided all incidental expenses have also been paid at checkout.

Cancellation: You may cancel all arrangements up to 45 days before the wedding in which case, you will lose the nonrefundable deposit payment only. If there is a cancellation after the full payment date of 45 day is reached and paid in full and before at least 10 days of the proposed wedding date, we will provide a refund of \$95 per final count of registered guests.

Please Date and Sign: By your signature, you are indicated that you agree with and are willing to abide by all the conditions and terms of this contract.

Date

J Alan or Deanne Fielding

Name of financially responsible wedding guest and their signature

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Please Note: This is the basic standard preliminary contract. Deletions or additions to this package will be handled on a wedding by wedding basis. After you meet with our wedding coordinator and work out the details, you may expect to receive a specific detailed price-adjusted contract that matches your plans for a perfect wedding. Once that specific detailed contract is also signed, it will replace the "preliminary" contract and become the "operating" contract. Any changes to the operating contract will be by signed work order with the understanding that there may be additional costs for later deletions since we may have already made arrangements and rentals that cost us time and money.