



## Contract for **An Elegant Afternoon** Wedding at CHM

**General Description:** *An afternoon wedding on Tuesday, Wednesday or Thursday where all members of the wedding party, except the bride and groom, are here by invitation but may not necessarily be staying here at the Mansion. This contract includes a two night package for one suite so the bride has a place to prepare on the day of the wedding and a honeymoon suite after the wedding.*

*The wedding ceremony takes place between 1:00PM and 2:00PM either an outside yard setting or inside the Mansion. Gourmet luncheon services, cake cutting and champagne toasting follow the wedding. By 4:30, all wedding services are finished and the wedding party will have departed except for the bride and groom who are honeymooning in the same bridal suite occupied the night before.*

*Thank you for choosing the Mansion for your wedding. We will endeavor in every way to make your wedding here a beautiful experience, stress free, and awash with unforgettable memories.*

**Cost: \$8,716 (Summer Weekday Wedding--other seasons, weather permitting, are less)**

**Total Cost with gratuity, taxes and fees: \$ 10,645**

**Reservation Deposit:** Wedding deposit requirement will be \$1,500 by check or cash to be paid at time of booking.

**Other Payments:** Other projected costs will be due 30 days before the wedding. Any remaining balance for incidentals such as alcohol and beverages will be due at check out.

### **Services included in contract:**

- Full service wedding coordinator.
- Flower package of bridal bouquets and groom's boutonniere
- Photography by Barrett Brown—3 hours on-site.
- Wedding officiant.
- Professional Hair and Makeup services for Bride, "Wedded Bliss" package.
- Three-Tiered wedding cake professionally made to your specifications.
- Food catering services include:
  - Champagne Reception/Appetizers
  - Wedding Toast of champagne or sparkling cider for 45.
  - Luncheon for 45.
  - Wedding cake cutting and service.
  - Breakfast every morning for those staying over at the Mansion
- Two nights in one suite at the Mansion in summer time high season rates. Other guests may, of course, also stay at the Mansion but this package only includes one suite for two nights.

**"Guest persons":** We can seat all members of the wedding party of 45 in our main dining room. You will provide a final count of attending guests by 30 days prior to your wedding event after which, even if guests do not arrive, the charges will remain the same.

**"Guest Professionals":** If you use our wedding officiant, photographer, and stylists, they will not be considered guests. However, if you choose to bring in outside professionals, each professional person arriving at the Mansion to provide services for the wedding will be considered a "guest" on this contract



and will be part of the maximum group of 45. Any exceptions to this number must be discussed with management at least 30 days before the day of the wedding when the final number of guests will be given.

**Children staying at the Mansion:** The normal policy regarding children at the Mansion is “No children under 18.” But this is a wedding and such a service could likely involve some children. Then owners of Cameo Heights Mansion love children but the Mansion is not very kid-proof as it was built to host romantic retreats, not family reunions. We trust you will provide a chaperone for your children at all times. Any incidental damage occurring due to children or other causes will be covered by the damage deposit. For purposes of this contract, anytime children staying in a room make it more than 2 persons, they will be considered “extra persons” in terms of pricing their overnight stay.

**Limited time at the Mansion:** All wedding *guests persons* and *guest professionals* must plan to be off the premise of Cameo Heights Mansion after 4:30PM so that all other non-wedding affiliated Cameo Heights Mansion guests staying at the Mansion will have unfettered access to all areas of the Mansion.

**Guest Parking:** We will endeavor to provide parking service to all guests, but in any event, guests are NEVER to park inside the landscaped area. All guest cars must be parked outside on the roads so as to not occupy the interior designated parking areas of incoming guests who will be staying at the Mansion.

**Food Catering:** We reserve the right to exclusively provide all food catering services at the Mansion. A wedding luncheon is included in this package. Breakfasts are complimentary to anyone staying at Cameo Heights Mansion. Additional breakfasts for outside guests returning for breakfast are \$25 per person. Non-alcoholic and alcoholic beverages may be purchased on a cash bar or account basis.

**Alcohol Policy:** For any group use of the Mansion, we do not allow alcohol to be brought on premise during any of the days of your group’s stay. We have a resale wine and beer permit and because of our liability with the state, we must responsibly sell and distribute all alcohol that is consumed on the property during all days of any group event which includes weddings, family parties, or any other exclusive group use of the Mansion. We invite you to choose from our great selection of outstanding local wines and beers.

Since we are a licensed public facility and lack the license for the sale of spirits, we are also under obligation to see that no hard alcohol is served or consumed at any time in the Mansion in any public area. Since groups tend to share their stuff with others in their group, we therefore find it necessary to say definitively that in group events, there will be NO alcohol brought into the Mansion...period. This applies to all wine, beer, and spirits.

As required by state law, alcohol service will be limited and controlled. All of the wedding guests will be your responsibility as well as ours. No guest will knowledgeably be over-served.

**Damage Deposit:** You will be responsible for any and all damage that may occur incidental to this wedding package. This will be secured through a damage deposit of \$2000 paid by check 30 days before the wedding event. This damage deposit in the form of a check will not be deposited unless needed. Following cleanup after the wedding, any fees or expenses incurred for professional cleaning to remove stains on carpets, bedding, etc. or the replacement of broken or damaged items not related to normal wear and tear will be charged against the damage deposit by depositing the check and refunding the



balance. If no unusual damage is detected (like in all previous weddings at the Mansion) it will be returned un-cancelled to the name and address on the damage deposit check.

**Cancellation:** You may cancel all arrangements and receive a full refund of your initial deposit up to 31 days before the wedding less the non-refundable deposits of \$100 on each suite and the wedding cancellation fee of \$250. Any cancellation after the 30 day out period begins, obligates you to pay for all rooms reservations as well as other wedding services including any professional services and supplies, such as floral and equipment rental costs, or portions thereof, which we are not able to cancel, return, or get refunded upon. We will not charge you for cancelled food catering costs.

**Taxes, Gratuities and Service Fees:**

- Most, but not all of these services are subject to Washington State sales tax.
- All food services, except the wedding cake, will be charged an automatic gratuity of 18%.
- All other non-food services (and the wedding cake) will be charged an automatic 15% service fee which provides for the service of our wedding coordinator and gratuities for other Cameo Heights Mansion staff.

**Please Date and Sign:** By your signature, you are indicated that you agree with and are willing to abide by all the conditions and terms of this contract.

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Date

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J Alan or Deanne Fielding

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Name of financially responsible wedding guest and their signature

*Please Note: This is the basic standard contract. Deletions or additions to this package will be handled on a wedding by wedding basis. After you meet with our wedding coordinator and work out the details, you may expect to receive a specific detailed price-adjusted contract that matches your plans for a*



*perfect wedding. That specific detailed contract is the one you will be asked to sign. Any changes to that specific contract will be by signed work order with the understanding that there may be additional costs for deletions since we may have already made arrangements that cost us time and money.*