



Contract for **An Essential Afternoon** Wedding

General Description: *An Essential Afternoon wedding is best described as an elopement with just a few guests. It involves only the couple being wedded and their closest friends or family members. We provide the witnesses. Since this wedding package includes guests and you are not buying exclusive use of the Mansion, we have to restrict the wedding ceremony to occur between the hours of 1:00 PM and 2:00 PM.*

Thank you for choosing the Mansion for your wedding. We will endeavor in every way to make your wedding here a beautiful experience, stress free, and awash with unforgettable memories.

Cost: \$1,128 including dinner gratuity, service fee, and taxes. (See invoice for pricing details.)

Total Cost with gratuity, taxes and fees: \$ 1,429

Reservation Deposit: Wedding deposit requirement will be a non-refundable payment of \$750 by check or cash to be paid at time of booking.

Other Payments: All other projected costs will be due 45 days before the wedding. Any remaining balance for incidentals such as alcohol and beverages will be charged against the credit card on file at the time of purchase or consumption with a final settlement no later than during checkout.

Services included in contract:

- Full service wedding coordinator.
- Wedding officiant.
- Bridal bouquet and groom's boutonniere.
- Wedding ceremony performed between the hours of 1:00 PM and 2:00 PM.
- Play your special music during and after the ceremony.
- Elopement wedding cake matching your style and flavors.
- Champagne toast for the newly married couple.
- Seven-course fine dining with Chef's wine pairing for bride and groom on their wedding night.
- Lodging at Cameo Heights Mansion: 1 non-holiday weekday nights (Sunday – Thursday) during Nov - Mar in Dubai suite.*
- Early Check-in
- Intimate breakfast served in your suite the day after the wedding.

* *You may purchase lodging upgrades for different seasons, weekends, or suites. We suggest you also consider booking for the bride the night before the wedding so that she will not have to rush to prepare herself on the day of the wedding.*

Punctuality: To keep our costs as low as possible, we depend upon an efficiently run wedding. If the start of the wedding, or pre-wedding appointments with any of the professionals, are delayed for any reason, there will be a surcharge of up to \$300 for every hour later than the schedule that is agreed upon between you and the wedding coordinator. To make sure your wedding runs as smoothly as possible, all services will be coordinated and timed by that schedule. At management discretion, this surcharge for the lack of punctuality will be split out to all those who have experienced increased costs due to any delay of the services. We will allow a grace period of 15 minutes. If delays are longer than that, prorated charges will begin from the point of the original delay in the schedule. (The exact charge, though never more than \$300, will be up to management discretion depending upon the number of professional persons affected by the tardiness.)



“Guest persons”: As mentioned in the opening paragraph, this package is designed to allow guests to be added to what would otherwise be a just private elopement with no event fee. However, experience shows that situations arise where other guests sometimes end up being invited. So if you were planning an elopement but have a few guests you must invite, this is the contract you want to use in order to have other guests participate in or observe the wedding ceremony. There will be personal event fee that is gradually phased in by way of an additional charge of \$100 for each extra guest up to 10 guests and \$75 for each guest after that.

“Guest Professionals”: If you use our wedding officiant, photographer, and stylists, they will not be considered guests. However, if you choose to bring in outside professionals, each professional person arriving at the Mansion to provide services for the wedding will be considered a “guest” on this contract. As above, the fee for the first 10 additional guests will be \$100 per guest. Guests after that will cost \$75 / guest. You will provide a final count of attending guests by 30 days prior to your wedding event after which, even if guests do not arrive, the charges will remain the same.

“Guest Professionals and Guest Persons” have limited time at the Mansion: *Guests persons* should not arrive more than 30 minutes before the wedding and *guest professionals* are not permitted to arrive more than 1 hour before the ceremony begins and all must make their departures 1 hour after the service or not more than 2.5 hours or they will incur additional fees, unless they are involved in a luncheon. We understand there may be need of exceptions to this policy. Any exceptions must be worked out by prior arrangement with management which will likely involve some hourly fees. Any surprise exceptions to this policy will incur an additional charge of \$35 per person per extra hour.

Guest Parking: We will endeavor to provide parking service to all guests, but in any event, guests are NEVER to park inside the landscaped area. All guest cars must be parked outside on the roads so as to not occupy the interior designated parking areas of incoming guests who will be staying at the Mansion.

Food Catering: We reserve the right to exclusively provide all food catering services at the Mansion. A wedding luncheon is included in this package. Breakfasts are complimentary to anyone staying at Cameo Heights Mansion. Additional breakfasts for outside guests returning for breakfast are \$25 per person. Non-alcoholic and alcoholic beverages may be purchased on a cash bar or account basis.

Alcohol Policy: For any group use of the Mansion, we do not allow alcohol to be brought on premise. We have a resale wine and beer permit and because of our liability with the state, we must responsibly sell and distribute all alcohol that is consumed on the property during any group event which includes weddings, family parties, or any other group uses of the Mansion. If alcohol is to be consumed, we invite you to choose from our great selection of outstanding local wines and beers and we will provide and control the service so no guests are overserved.

Children staying at the Mansion: The normal policy regarding children at the Mansion is “*No children under 18.*” But this is a wedding and if other guests are invited, those guests could likely involve some children. The owners of Cameo Heights Mansion love children but the Mansion is not very kid-proof as it was built to host romantic retreats, not family reunions. We trust you will provide a chaperone for your children at all times. For purposes of this contract, any children involved in the wedding will be considered “*guest persons,*” and incur the same guest fees.



Cancellations: Three intervals are relevant to this discussion of unexpected cancellation:

- *Before 45 days-out-period begins:* You may cancel all arrangements up to 45 days before the wedding, in which case, you will forfeit only the nonrefundable deposit payment.
- *Between 45 days-out and 30 days-out:* If there is a cancellation after 45 day out period begins, when full payment is due and payable, and before the 30 days out period begins, we will refund all food catering charges, food gratuity, and ½ of the service fee and ½ of all contracted services.
- *Inside the 30 days out period:* Cancellations inside the 30 days-out-window and before the 14 days-out-period, will have refunds only of the food catering costs and gratuity.
- *14 days-out-period:* Cancellations inside the 14 days-out-period will have no refunds.

Taxes, Gratuities and Service Fees:

- Most, but not all of these services are subject to Washington State sales tax.
- All food services, except the wedding cake, will be charged an automatic gratuity of 20%.
- All other non-food services (and the wedding cake) will be charged an automatic 15% service fee which provides for the service of our wedding coordinator and gratuities for other Cameo Heights Mansion staff not affiliated with food services.

Please Date and Sign: By your signature, you are indicated that you agree with and are willing to abide by all the conditions and terms of this contract.

Date

J Alan or Deanne Fielding

Name of financially responsible wedding guest and their signature

Please Note: Any changes to this contract will be by signed work order with the understanding that there may be additional costs for changes made after this contract has been approved and signed.